

## Equality Impact Assessment Screening Tool

Equality Impact Assessments help the Council to comply with its public sector duty under the Equality Act 2010 to have due regard to equality implications. EIAs also help services to be customer focussed, leading to improved service delivery and customer satisfaction.

The Council understands that whilst its equalities duty applies to all services, it is going to be more relevant to some decisions than others. We need to ensure that the detail of Equality Impact Assessments (EIAs) are proportionate to the impact of decisions on the equality duty, and that in some cases a full EIA is not necessary.

This tool assists services in determining whether plans and decisions will require a full EIA. It should be used on all new policies, projects, functions, staff restructuring, major development or planning applications, or when revising them.

Full guidance on the Council's duties and EIAs and the full EIA template is available at [Equality Impact Assessments](#).

<b>Proposal/Project/Policy Title</b>	Procurement of an Enforcement and Regulatory IT System	
<b>Service Area</b>	IT Services	
<b>Officer completing the EIA Screening Tool</b>	Julia Kanji- Head of Regulatory Services	
<b>Head of Service</b>	Julia Kanji	
<b>Date</b>	17/11/2023	
<b>Brief Summary of the Proposal/Project/Policy</b> Include main aims, proposed outcomes, recommendations/decisions sought.	This procurement is to acquire a new software platform to be used as a database for Enforcement and Regulatory Services. This procurement will be conducted on a CCS Framework with the objective of awarding a contract for a 5 plus 2 year period.	
<b>Protected characteristic</b>	<b>Impact</b>	<b>Description</b>
<b>Age</b>	Not applicable (N/A)	Describe the impact.
<b>Disability</b>	Positive impact (L)	Products are compatible with all accessibility software.

<b>Gender re-assignment</b>	Not applicable (N/A)	Describe the impact.
<b>Marriage and civil partnership</b>	Not applicable (N/A)	Describe the impact.
<b>Pregnancy and maternity</b>	Not applicable (N/A)	Describe the impact.
<b>Race</b>	Not applicable (N/A)	Describe the impact.
<b>Religion</b>	Not applicable (N/A)	Describe the impact.
<b>Sex</b>	Not applicable (N/A)	Describe the impact.
<b>Sexual orientation</b>	Not applicable (N/A)	Describe the impact.
<b>Socio-Economic Disadvantage<sup>1</sup></b>	Not applicable (N/A)	Describe the impact.
<b>How visible is this service/policy/project/proposal to the general public?</b>		<b>Low visibility to the general public (L)</b>
<b>What is the potential risk to the Council's reputation?</b> Consider the following impacts – legal, financial, political, media, public perception etc		<b>High risk to reputation (H)</b>

If your answers are mostly H and/or M = **Full EIA to be completed**

If after completing the EIA screening process you determine that a full EIA is not relevant for this service/function/policy/project you must provide explanation and evidence below.

The following procurement aims to establish a 5 plus 2-year contract for a Regulatory Services and Enforcement database to replace our current system Civica APP which was last procured in 1996 and is at end of life receiving only mandatory updates.

The product is of low visibility to the general public and is an operational database used to create auditable records of case management, complaint investigation, inspection recording and reporting. The system is used by a wide variety of Regulatory and Enforcement teams including Environmental Protection, Environmental Health,

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<sup>1</sup> Socio-Economic Disadvantage is not a protected characteristic under the Equality Act. London Borough of Barking and Dagenham has chosen to include Socio-Economic Disadvantage as best practice.

Licencing, Health and Safety, the ASB team, Private Sector Housing, Housing Repairs and Trading Standards.

The need for a replacement is driven by Procurement rules but should we delay procuring a system there is the risk that costs may increase. I do not believe a full EIA is required to be completed.